

Charlotte-Mecklenburg Schools  
 ASEP SUMMER CAMP PROGRAM 2025  
 Family Guidelines

The After School Enrichment Program (ASEP) Summer Camp Program provides safe, nurturing environments and interesting activities for campers registered. The ASEP Summer Program provides healthy physical activities, opportunities to pursue interests and talents, and encouragement and support for developing friendships. Activities that keep reading and math skills fresh are also included daily.

Summer Camp Program Hours: 8:45 AM-6:00 PM

Summer Enrichment Program Sites: weekly summer camp programs are located at the following elementary sites:

<u>Summer Camp Locations</u>	<u>Telephone Number</u>
Grand Oak:	980-343-2063
Idlewild:	980-343-6411
Pineville:	980-343-3920
Selwyn:	980-343-5835
Shamrock Gardens:	980-343-6440
South Academy of International Languages (SAIL):	980-343-5815

Camp Weeks	
Week 1	June 23-27, 2025
Week 2	* June 30-July 4, 2025
Week 3	July 7-11, 2025
Week 4	July 14-18, 2025
Week 5	July 21-25, 2025
Week 6	July 28-August 1, 2025
Week 7	August 4-8, 2025

\*Summer Camps are closed July 4

**Eligibility and Procedures for Enrollment:** Summer programming enrollment at any site is available for CMS students only.

**Insurance Requirement:** Campers enrolled in ASEP must have medical insurance coverage through the school student accident insurance plan or through personal insurance coverage. Proof of insurance coverage must be provided at the time of registration.

**Hospital Preference:** Emergency information requires parents to list the name of a hospital. Insurance may dictate a particular hospital location. “Any” will not be accepted on your camper’s contract. Parents must list the name of a preferred hospital.

Star-Rated License ASEP Summer Camp Programs are licensed by the North Carolina Division of Camper Development. All summer programs can receive families with subsidies through Camper Care Resources, Inc. (CCRI). Call CCRI, 704-376-6697 for more information.



- After blowing noses, coughing, or sneezing or when in contact with body fluids; or
- After toileting

**Late Pick-Up Penalties** For every minute a parent/guardian is late picking up a camper after the stated closing time i.e., 6:00 p.m., a late pick-up fee of \$1 is charged per minute. After the third late pick-up as well as habitual and excessive late pick-ups, a camper may be excluded from the summer camp program.

**Behavior Guidelines** Each ASEP site has clear, written behavioral expectations of the staff and campers at the site, and a plan outlined to maintain a positive environment. You will be asked to read and sign these guidelines with your camper on the first day of participation. Campers suspended from ASEP summer programming are allowed to attend ASEP summer programming until the suspension is complete. The full weekly fee is still due, credits for a camper's absence due to suspension will not be given. Parents/Guardians dropping off and picking up campers are also expected to exhibit proper behavior to maintain a positive environment. Parents/Guardians exhibiting hostile behavior including the use of profanity or communicating threats, etc. toward staff or other families are subject to being released from the program or banned from campus.

**Sick Student and Epidemic Control Policy** For the protection of all campers enrolled in the program, ASEP will not allow a camper to participate in camp if s/he shows any of the following symptoms: a fever of 101 degrees or higher, diarrhea, vomiting, rash, nasal discharge or discharging eyes or ears, or conjunctivitis (pink eye). Should a camper develop these symptoms during the summer programming day, the camper will be removed from the group and the Summer Camp Director or designated staff member will contact the parent or guardian to pick up the camper from the program. The camper may return to the program when s/he has been symptom-free for 24 hours. Parents will be informed if there is an outbreak of a communicable disease in their camper's group.

**Medication Policy** ASEP wants to provide your camper with the best and most accurate care possible. Therefore, if your camper will be taking medication at any time during their program period, you must follow these steps:

1. Parents/Guardians must complete a medication form, including physician's signature for each prescription medication, non-prescription medication, supplement and/or vitamin to be administered to the camper. Dosage and timing requirements must also be noted on the form. (One form per medication).
2. You must bring in the medication to the program office in its original container; as a safety precaution your camper is not allowed to bring in the medication.
3. Please bring enough medication in the original container for the duration of the program.
4. At the end of the program, you need to come by the ASEP Summer Camp Directors' office and pick up any empty containers and/or remaining medication.
5. If your camper stops taking medication during the program, please notify the on-site Summer Camp Director.

Personal Technology Devices/Cell Phone Policy Campers enrolled in the ASEP Summer Camp are permitted to bring or possess only objects that have an educational purpose and will not distract from teaching and learning during the program day. A personal technology device (PTD) is a portable Internet accessing device that is not the property of the district that can be used to transmit communication by voice, written characteristics, words or images, share information, record sounds, process words, and/or capture images, such as a laptop computer, tablet, smartphone, cell phone personal digital assistant or EReader. The district is not responsible (monetary value or replacement) for theft, loss, or damage to PTDs, or other electronic devices brought onto CMS/ASEP property.

Camper Abuse and Neglect Reporting North Carolina law requires that any school system employee who suspects a case of child abuse or neglect must report those concerns to the proper agency.

Parent Participation We encourage your involvement with ASEP in any of a number of ways:

- Communication with site staff about your camper's experience in summer camp.
- Complete a parent survey at the end of your camper's camp experience.
- Participate in virtual/in-person site parent meetings.
- Donate games, books, and toys. ASEP policy that parents are not to be asked for any additional money for program activities, parties, field trips, special treats, or any other reason. The weekly fees cover all services provided by ASEP.

Parent Questions and Concerns We want to address your questions and concerns in a timely and